

UNDERGRADUATE APPLICATION FORM

Course Details

Course Title:.....

Year of entry:.....

Mode of Study: Full-time

Your Details

Title: First/Given Name(s)/

Last/Family Name:

Date of Birth:

Gender: Female/Male (please circle)

Country of Birth:Nationality:

Do you require a Visa to study in the UK? **Yes / No** (please circle)

Passport Number:

Have you ever had an application for a UK Visa refused in the last 5 years? **Yes / No**
(If you have answered 'Yes' to this question the University may contact you for further information)

Correspondence/ term-time address:

Home address (if different)

<p>Country: Postcode/Zipcode: Telephone No:</p>	<p>Country: Postcode/Zipcode: Telephone No:</p>
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Mobile No:

E-mail address:

Skype address:

Agent name (if applicable):.....

Other Information

How did you hear about the course at Norwich?

Have you applied to any other courses through UCAS this year? **Yes / No** (please circle)

Education and Employment

Higher/Tertiary Education: Please include all Further and Higher Education courses, including your current course, if appropriate.

Qualification /Level e.g. BA Degree	Subject	Classification or grade	Name of Institution	Dates (From / To)

Secondary Education

Secondary school/s, sixth-form colleges, high schools or equivalent:

Qualification /Level e.g. A level	Subject	Grade	Name of Institution	Dates (From / To)

Current occupation/s (if applicable):

Job Title:

Employer Name and Address:

Personal Statement

Please provide a 500 word commentary outlining why you wish to study at Norwich University of the Arts. Use separate sheet if necessary.

A large empty rectangular box with a thin black border, intended for writing a personal statement.

Professional Activities

Please briefly list relevant professional activities including work experience, exhibitions, grants, scholarships, bursaries, prizes, commissions and publications, with dates.

Equality and Diversity Information

Do you have any criminal convictions? **Yes / No** (Delete as appropriate)
the following DO NOT need reporting:

- A motoring offence for which you received a fine or three penalty points;
- A spent sentence (as defined by the Rehabilitation of Offenders Act 1974)

Do you have a disability that requires specific support or access arrangements?

Yes / No (Delete as appropriate)

If so, please tell us what it is:

Who do you expect to be responsible for paying your fees? (Please circle as appropriate)

Yourself Parent/Guardian Other sponsor

If other, please give name and address of fund or sponsor:

To help the University monitor its Equal Opportunities Policy and to comply with the requirements of the Department for Education and Skills, you are invited to circle the number that most adequately describes your ethnic group.

- | | |
|---------------------------------------|---|
| 11 White British | 33 Asian or Asian British - Bangladeshi |
| 12 White Irish | 34 Chinese |
| 19 Other White Background | 39 Other Asian Background |
| 21 Black or Black British – Caribbean | 41 White & Black Caribbean |
| 22 Black or Black British – African | 42 White & Black African |
| 29 Other Black Background | 43 White & Asian |
| 31 Asian or Asian British – Indian | 49 Other Mixed Background |
| 32 Asian or Asian British – Pakistani | 80 Other Ethnic Background |
| | 98 Decline to Answer |

REFEREE: Please give name and address of the person who can supply a reference to support your application:

Name of referee:

Email: Tel No:

Position: Organisation:.....

Address:

DECLARATION

I understand that by signing this form I certify that the information I have provided is complete and accurate:

Signature:..... Date:

CONFIDENTIAL REFERENCE

Please send this part of the form to the person named as your Referee

Applicant Name:..... Course Applied for:

Applicants should complete the above details and forward this form to their chosen referee.

Referee Name:

Email:Tel No:

Position:Organisation:.....

Address:

Please indicate how long and in what capacity you have known the applicant; give your candid opinion of the applicant and their suitability to undertake the proposed course of study. More details of the course can be found on our website at www.nua.ac.uk

Signature of Referee:

Date:

Please send your reference in confidence to:

International Office
Norwich University of the Arts,
Francis House,
3-7 Redwell Street,
Norwich,
NR2 4SN
UK

Application Guidance Notes

Application Process

1. Complete the application form, including a personal statement outlining why you wish to study at Norwich University of the Arts and hand this in to the NUA representative or email to international@nua.ac.uk
2. Detach the Reference Form and give this to your chosen referee with a request to complete and return to NUA at the address indicated.
3. Upon receipt of your application form we will contact you to request the following additional documentation.
 - An electronic portfolio with examples of your work
 - A copy of your Passport Information Page (with your details and photograph)
 - Copies of the qualifications that you have already obtained
 - A copy of your English Language qualification (e.g. your IELTS certificate) or other accepted English Language qualification.

You will need to provide us with copies of the above documentation before we can formally confirm any offer to you.

Interview Process

Your application form and e-portfolio will be passed to the Course Leader who will contact you to make arrangements to discuss your application. You will be given an opportunity to ask the course team questions. Please ensure that you provide your telephone number or your Skype address so that we can contact you.

Offers

We will confirm your offer to you by email. If you have applied to an undergraduate course at the University through UCAS you will also receive confirmation through your UCAS Track account.

Visa

If you are applying from a country outside of the European Economic Area (EEA) you will probably need to apply for a VISA to study at the University. Further information about the VISA process can be found on our website at www.nua.ac.uk/international/visa/

Contacts

<p>Rhian John International Officer Norwich University of the Arts Francis House 3-7 Redwell Street Norwich NR2 4SN UK</p> <p>Email: international@nua.ac.uk or r.john@nua.ac.uk</p>	<p>Georgie Redbarnes International Recruitment Manager Norwich University of the Arts Francis House 3-7 Redwell Street Norwich NR2 4SN UK</p> <p>Email: g.redbarnes@nua.ac.uk</p>
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