

## SENATE: TERMS OF REFERENCE

### Terms of Reference:

- To approve and implement the University's Strategic Plan.
- To determine the University's academic policies and procedures.
- To ensure that the University's academic standards are maintained and enhanced.
- To co-ordinate the design, approval, monitoring and review of academic programmes of study.
- To ensure compliance with procedures for student progression, the award of qualifications, and for nominations for honorary Doctorates.
- To commission and approve the sub-strategies of the Strategic Plan.
- To approve external examiner nominations.
- To define the University's policies for marketing, admissions and recruitment.
- To advise on any other matters which the Vice-Chancellor may refer to the Senate.

### Membership:

Vice-Chancellor (*Chair*)

Deputy Vice-Chancellor

Pro Vice-Chancellor (Academic)

Academic Registrar

Dean of Design and Architecture

Dean of Arts and Media

Director of Human Resources

Director of Marketing

Director of Research

Director of Finance

Business Director

Head of Library and Learning Support

Associate Dean/Head of Taught Postgraduate Programmes

Quality Manager

Up to 3 elected members of academic staff

Up to 3 elected members of professional services staff

Students' Union President

The quorum will be three members plus the Chair.

The Administrator for the Academic Registrar will act as convening secretary to Senate

## **Senate sub-committees**

The Senate will establish such committees as it considers necessary to enable it to carry out its responsibilities provided that each establishment is approved by the Vice-Chancellor. So far as is practicable the Senate will delegate specified functions to its sub-committees.