

PRELIMINARY APPLICATION TO STUDY FOR A RESEARCH DEGREE

This form should be **typewritten**. Applicants should complete **Sections A and B**.

SECTION A

1. PERSONAL DETAILS			
Title		Family/Surname	Gender: Male / Female / Other
Given/Forenames:			Date of Birth:
Address:			
Telephone number (home):		(work/ mobile):	
E-mail:		Skype address:	
Address for correspondence (if different to above):			
Previous Surname (if different, for purpose of requesting references):			
Nationality:		Country of Birth:	
Please provide a copy of your current passport			
Do you have any disabilities that might adversely affect your study?			
YES / NO			
If you have answered 'yes' to this question, please provide details:			
Please indicate whether you have any criminal convictions with the exception of:			
A motoring offence for which you received a fine or three penalty points; or a spent sentence (as defined by the Rehabilitation of Offenders Act 1974)?			
YES / NO			
If you have answered 'yes' to this question, the University will contact you for further information.			

4. ENGLISH LANGUAGE QUALIFICATIONS

If English is not your first language please give details of the English proficiency examinations you have taken (e.g. IELTS test); **and enclose photocopies of proficiency certificates.**

Institution / Awarding Body	Title of qualification	Grades/scores	Date of examination

NB: A NUA-approved English Language Test (ELT) score which meets the University's requirements for the Research Degrees Programme: either an IELTS minimum overall test result score of 7.0 with a 7.0 in writing and with no other component score lower than 6.0, or an equivalent test score. Test scores should be as recent as possible (i.e. no more than two years prior to the date that you would first enrol in the Research Degrees Programme at NUA).

Please note that having lived or studied in an English-speaking country does not necessarily constitute sufficient proof of language proficiency and an IELTS test may still be required – please refer to the PGR Application Guidance and Process on our website for further details of NUA's English language entry requirements (<http://www.nua.ac.uk/research/degrees/>).

5. EMPLOYMENT

Please give details of current and previous employment.

Name and Address of Employer	Dates (From / To)	Nature of Work

Are you employed by Norwich University of the Arts in any capacity? YES / NO

(if yes please give brief details)

Post/Job title:

Start date:

6. OTHER EXPERIENCE

Please provide details of publications, exhibitions, teaching, research and other professional or work experience:

7. INTENDED STUDY

Intended mode of study:

FULL-TIME / PART-TIME

Intended study toward the award of:

MPHIL / PHD

8. SOURCE OF FUNDING

External Source of Funding (please specify):

University Bursary / Studentship* (please specify):

Self-Funding (please specify):

Other (please specify):

*NB: Where internally funded bursaries and / or studentships become available, they will be advertised nationally and on the NUA website with accompanying guidance on assessment criteria and terms. It should be noted that such bursaries and / or studentships may have specific applications deadlines which differ from those for entry to NUA.

9. TITLE OF PROPOSED RESEARCH

10. OUTLINE OF PROPOSED RESEARCH

Please **attach** a proposal no longer than **1,000 words** including:

- A synopsis of your proposed research project including the aims and objectives of the study; the contemporary, historical and theoretical contexts of the research; the research methodology; and any ethical implications of the research;
- An indication of the proposed research outcomes (such as an exhibition of work, portfolio, DVD, written thesis, etc.);
- A plan of work (no more than one side of A4);
- A list of research sources and resource implications including a bibliography (no more than one side of A4)

Please follow the guidance given in the University's Code of Practice on Research Ethics and Ethics Checklist, copies of which are included in the Application Pack.

Visual evidence (if applicable to your research, you may insert up to 8 captioned images, but please ensure that this form does not exceed 1MB in file size; you may also provide URLs for audio or video pieces (5 minutes maximum))

<i>Caption (artist, title, year, size, medium):</i>	<i>Caption (artist, title, year, size, medium):</i>
<i>Caption (artist, title, year, size, medium):</i>	<i>Caption (artist, title, year, size, medium):</i>

<i>Caption (artist, title, year, size, medium):</i>	<i>Caption (artist, title, year, size, medium):</i>
<i>Caption (artist, title, year, size, medium):</i>	<i>Caption (artist, title, year, size, medium):</i>
URL:	
URL:	
URL:	
URL:	

11. REFEREES

Please provide the details of two people willing to act as referees on your behalf, of whom at least one should be able to comment on your academic work. In each case please indicate your relationship to the referee (e.g. tutor).

REFEREE 1	REFEREE 2
Name: _____ Title: _____	Name: _____ Title: _____
Job Title: _____	Job Title: _____
Address: _____	Address: _____
Postcode: _____	Postcode: _____
Telephone: _____	Telephone: _____
Email address: _____	Email address: _____
In what capacity does your referee know you?	In what capacity does your referee know you?

12. DECLARATION

I HEREBY CONFIRM THAT THE INFORMATION PROVIDED IN THIS APPLICATION FORM IS CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF APPLICANT:

DATE:

SECTION B – CONFIDENTIAL – EQUAL OPPORTUNITIES MONITORING QUESTIONNAIRE

This questionnaire will be held by Academic Registry to help the University monitor its Equal Opportunities Policy and will not form part of the interview process. The information provided under the section headed disability will be made available to the University's Student Support Office who can advise on the disability support available.

1. Ethnicity		
Asian or Asian British		Mixed heritage
<input type="checkbox"/> Indian		<input type="checkbox"/> White & Black Caribbean
<input type="checkbox"/> Pakistani		<input type="checkbox"/> White & Black African
<input type="checkbox"/> Bangladeshi		<input type="checkbox"/> White Asian
<input type="checkbox"/> Any other		<input type="checkbox"/> Any other
White	Black or Black British	Chinese or other ethnic group
<input type="checkbox"/> British	<input type="checkbox"/> Caribbean	<input type="checkbox"/> Chinese
<input type="checkbox"/> Irish	<input type="checkbox"/> African	<input type="checkbox"/> Any other
<input type="checkbox"/> Any other	<input type="checkbox"/> Any other	
If you have ticked a box marked 'Any other', please provide details here:		

3. Gender and age		
<input type="checkbox"/> Male	<input type="checkbox"/> Other	Age on 1st October:
<input type="checkbox"/> Female	<input type="checkbox"/> Prefer not to say	

4. Disability
Do you consider yourself to have a disability according to the Disability Discrimination Act?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Prefer not to say
The relevant definition of disability is that in the Disability Discrimination Act 1995, which is: 'A physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities.' Some impairment covered by the Act, where they have a substantial adverse effect, include: dyslexia, colour blindness, diabetes, epilepsy, asthma, and clinical depression. Long-term means lasting for longer than 12 months. The University has a legal obligation to make reasonable adjustments to accommodate people with a disability.

5. Educational background
Do your parents or guardians hold any higher education qualifications, such as a degree, diploma or certificate of higher education?
<input type="checkbox"/> Yes <input type="checkbox"/> Don't know
<input type="checkbox"/> No <input type="checkbox"/> Prefer not to say

Please return the completed preliminary application form and supporting documentation to the address provided below. Please use this checklist to ensure that you have provided all requirements of this form.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Your research proposal including the information outlined in Section A, Part 10. |
| <input type="checkbox"/> | Copies of all relevant higher education certificates. |
| <input type="checkbox"/> | Evidence of your English language proficiency (<i>if applicable</i>). |
| <input type="checkbox"/> | A copy of your current passport (<i>and a copy of a valid visa if applicable</i>). |

By post to:

**Research Office
Norwich University of the Arts
Francis House
3-7 Redwell Street
Norwich Norfolk
NR2 4SN UK**

Or electronically via email to:

research@nua.ac.uk